AGENT APPLICATION FORM



HOW TO APPLY

Please complete this form and return it to us with the supporting documents. E.g. Company registration certificates, company profile (if applicable) &etc. by email to the college.

*Please note Agent agreement and Agent certificate may take up to 2 weeks from the submission of this form. Please note that if successful, the Agent Agreement will apply for selected Providers only.

COTACT US

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Brisbane Campus: Level 5, 316 Adelaide St, Brisbane QLD 4000 Australia

T: +61 2 9283 4388
E: info@wic.edu.au
www.wic.edu.au

1. Company Details

Agent Name:				
Business Legal Name:				
Business Trading Name:				
ABN/ACN:				
Business Registration Authority:				
Migration Agent Authority Number(MARN):				
Postal Address:				
Postcode: Country:				
Website:				
Is your postal address is different than your business address? Yes No				
How long has your business been operating?				
Number of staff/counselors				
Detail membership of professional associations				
Detail specific International recruitment training undertaken				
Number of students referred past 3 years.	to Australian educational institutions over the			
H.School/ELICOS	Undergraduate TAFE			
Postgraduate	RTO			

2. Agent Main Contact Person Details

Title:
Given Name:
Surname:
Position:
Phone:
Mobile:
Email:
Please list any other Insitute /University/Educational Institute you represent

3. Understanding of and complying with ESOS requirements

Do you agree with the following

I am prepared to regularly monitor the Department of Home Affairs (DHA) website.

I am prepared to regularly monitor The Australian Government Department of Education and Training website.

I have read the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students.

Important Links to Websites

<u>Department of Home Affairs</u>
<u>Department of Education and Training Australia</u>
<u>National Code of Practice</u>

Do you agree with the following

I understand that students coming to Australia on a student visa must have a primary purpose of studying and must study full time

I understand that you must not make any guarantees about achieving residential status in Australia, but that you can refer students to the DHA website referred to above

I am prepared to comply with all requirements of the Institute about advertising and course material, application procedures and providing information to students

I am prepared only to use material supplied by the Institute to describe the Institute and its courses

4. Description of Potential Market

graphical area	will your poter	ntial market come	e?
		Thailand a Europe	South Korea
graphical area	ı will your poter	ntial market come	e?
Offsho	re	Others	
		of interest to pro	spective
	-		Business
this?			
	Hongkong Lao graphical area Offsho eas do you be region or are Accountil Travel & T	Hongkong Taiwan Lao South Americ graphical area will your poter Offshore eas do you believe would be region or area? Accounting House Travel & Tourism	Lao South America Europe graphical area will your potential market come Offshore Others eas do you believe would be of interest to pro region or area? Accounting Hospitality Travel & Tourism Management

5. Proposal

six month?

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	Please outline the support services you can offer to students
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What is the most suitable time of the year to conduct a visit to your office?

What is the projected number of students you plan to send in the next

Please use the space provided below to include any other information

Please list the names of two (2) referees who can vouch for you and your company's financial standing and their contact details.

1. Referee Name
From
Contact No.
Email
2. Referee Name
From
Contact No.
Email

Received by:	Position:
Supporting Documents Checklist:	
Certificate of Company Registration	
ABN Registration	
Company Profile (if Capable)	
Other Document	
Agreement issue by	
Name:	Date:
Creating RTO Profile	
Agent Certificate issue by	
Name:	Date: